



## **How To Say It Online**

Sunny Baker, Kim Baker

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A real-world guide to effective communication in cyberspace. Once the domain of technogeeks, online communication now encompasses the everyday interactions of people in every walk of life. It is fast becoming the language of commerce, work, education, friendship, family, romance, and everyday conversation. However, electronic parlance depends on specific protocols, use of symbols, and implied meaning--often between people who know little or nothing about each other. Joining Prentice Hall Press's How to Say It series which has over a million and a half copies in print, How to Say it Online is a comprehensive and encouraging resource for anyone eager to become an articulate and confident cyber-communicator. Kim Baker and Sunny Baker, experts in online communication with over 20 years experience, cover all the essentials for every cyber-situation, from business e-memos to online meetings with clients, from chat rooms to the virtual dating scene.



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