



The Quick College Skills Handbook: Reading, Writing, Studying

Clay D. Rooks, Richard A. Santos Ed.D.

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The Quick College Skills Handbook is a concise, step-by-step guide to mastering the most basic skills of reading, writing, and studying necessary to succeed in college and university classes, all in one handy reference. The chapters show reading and writing samples that illustrate the concepts and formats presented throughout the book, along with research and documentation examples, including a complete research paper. The simplicity of the handbook makes it more approachable and easier to use than traditional references which tend to be heavy on academic language. The handbook is written to be clear, easy to follow, and very accessible.

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